



Fax: (610) 944-7265

Phone: (610) 944-7242

# Ruscombmanor Township

204 Oak Lane

Fleetwood, PA 19522

## PAVILION/GAZEBO RENTAL INFORMATION & RULES

The following are the Rules and Regulations to reserve and rent park facilities. All reservation and rental payments for the Parks must be made at the time of application. Reservations can be made by calling the Township Municipal Building at 610-944-7242 extension 1, Monday through Wednesday from 10:00 am to noon., or email at [JMull@Ruscombmanor.org](mailto:JMull@Ruscombmanor.org).

### RULES

- Any individual and/or business entity desiring to rent park facilities will execute a "Pavilion/Gazebo Rental Agreement" and/or provide a Certificate of Insurance naming the Township of Ruscombmanor as an additional insured prior to engaging in any activity.
- **COST:** \$65.00  
The rental fee will be non-refundable in the event of cancellation. If, for any reason, the Township needs to cancel the rental, the rental fee shall be refunded.
- All applicants must be 18 years of age or older.
- **Hours: sunrise** to sunset
- **GARBAGE & LITTER: Clean** up all litter debris and put in plastic garbage bags, close and secure bags and place in the trash receptacles located at the pavilions.
- **MUSIC: All** music shall cease by sunset.
- **PARKING: No** parking on grass areas.
- **ALCOHOL: NO** alcoholic beverages allowed.
- All toilets shall be kept clean, and it is your responsibility to inspect them before leaving.
- The Township Parks are patrolled by the State Police and Fleetwood Police.
- No loud, obnoxious, or unreasonable music or noise is permitted,
- No rental for commercial activities, for profit activities, or for political fundraising are permitted.
- Applicant and all other persons shall strictly comply with all Federal, State and Local laws, rules and regulations.

Ruscombmanor Township reserves the right to withdraw/cancel reservations and rental at any time for any reason including, but not limited to, conditions beyond its control, misrepresentations or omissions by Applicant in the Application process, failure to comply with the above rental information and rules, or immediate Township needs. In situations such as these, the Township will attempt to contact you within 48 hours of your event. The Township accepts no responsibility for and consequential damages you may incur due to withdrawal or cancellation or reservations and rental.

Please enjoy the parks and adhere to these simple rules. We maintain the parks for the pleasure and use for everyone and are proud to make them available for your function. Enjoy!!

**RUSCOMBMANOR TOWNSHIP  
PAVILION/GAZEBO RENTAL AGREEMENT**

**PLEASE PRINT:**

Date of Reservation: \_\_\_\_\_

Time: From: \_\_\_\_\_ circle: am pm To: \_\_\_\_\_ circle: am pm

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Applicant Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Is Applicant resident of Ruscombmanor Township: Yes \_\_\_ No \_\_\_

Describe purpose for this request: \_\_\_\_\_  
\_\_\_\_\_

Anticipated number of people: \_\_\_\_\_

I, \_\_\_\_\_, intending to be legally bound, hereby, do release and agree to indemnify and save harmless the Township of Ruscombmanor, its Board of Supervisors, and those acting as members, employees, and agents of the Township of Ruscombmanor from and against any and all actions, claims, demands, loss, damage, liability, costs and expenses, including, but not limited to attorney fees, court costs, and other costs of litigation of every and any nature whatsoever that I or persons attending this scheduled event may hereafter suffer, incur, or pay, arising from the use of Ruscombmanor Township's pavilion/gazebo located at \_\_\_\_\_ on \_\_\_\_\_, 20\_\_.

The applicant agrees to strictly comply with the Pavilion/Gazebo Rental Information and Rules established by Ruscombmanor Township governing the rental and use of the park, a copy of which has been provided to me and is attached hereto and incorporated herein by reference.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR TOWNSHIP USE ONLY:**

Application Approved: Yes: \_\_\_ No: \_\_\_

Amount Paid: \$65.00 \_\_\_\_\_

Rental Fee: Cash: \_\_\_\_\_ Check #: \_\_\_\_\_